

BCG PTO Meeting
Chatham Area Public Library
April 7, 2020 6:00 p.m.



Pending Minutes

- I. Welcome & Introductions
Kelly called the meeting to order at 6:05 p.m.
- II. Approval of March Minutes
Keri sent out minutes of the March meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.
- III. Executive Treasurer's Report
The Bank Account Reconciliation and YTD Net Income statements are attached. PTO unanimously approved invoices for Book Fair, Directory printing, Trivia, and Fun Fair.
- IV. Committee Reports
 - a. Spirit Wear
PTO has not received the final invoice.
 - b. Fun Fair
No report
 - c. Book Fair
No report.
 - d. Staff Appreciation Week
SAW is the first week of May. On advice of Administration, PTO is planning for a Virtual Appreciation Week. Committee chairs will meet online to discuss details next week. Plans include appreciating teachers and staff one group each day, gift card drawing, and donuts.
 - e. Box Tops Etc.
No report.
 - f. School Supplies/Directories
We are still planning to take orders for school supply kits. Supply list is not ready. Sale will likely be all online. Jenny will be helping Karri.
 - g. Website & Social Media

Jenny will post open board/committee chair positions for next year.

- V. President's Report
PTO has been invited to the next in-person School Board meeting to present our check.
- VI. Other Business
None.
- VII. Next meeting –To Be Determined
- VIII. Meeting Adjourned at 6:40 p.m.

Ball Chatham Glenwood PTO Meeting 3/3/2020
Executive Treasurer's Report
For the Period 2/3/20 - 3/3/20
Last Report Date: 2/4/2020

Bank Account Reconciliation (2/5/20 - 3/3/20)																				
Beginning Balance (2/3/20):		\$ 28,478.22																		
	<table border="1"> <thead> <tr> <th></th> <th>Expenses</th> <th>Income</th> </tr> </thead> <tbody> <tr> <td>Sponsors:</td> <td>\$2,550.00</td> <td></td> </tr> <tr> <td>Prostate:</td> <td>\$3,895.00</td> <td>\$ 12,964.31</td> </tr> <tr> <td>Day of Fair:</td> <td>\$6,089.31</td> <td>\$ (3,161.00)</td> </tr> <tr> <td>Silent Auct:</td> <td>\$430.00</td> <td>\$ 9,802.51</td> </tr> <tr> <td>Total:</td> <td>\$12,964.31</td> <td></td> </tr> </tbody> </table>		Expenses	Income	Sponsors:	\$2,550.00		Prostate:	\$3,895.00	\$ 12,964.31	Day of Fair:	\$6,089.31	\$ (3,161.00)	Silent Auct:	\$430.00	\$ 9,802.51	Total:	\$12,964.31		
	Expenses	Income																		
Sponsors:	\$2,550.00																			
Prostate:	\$3,895.00	\$ 12,964.31																		
Day of Fair:	\$6,089.31	\$ (3,161.00)																		
Silent Auct:	\$430.00	\$ 9,802.51																		
Total:	\$12,964.31																			
Fun Fair Income																				
Fun Fair Expense																				
Net Income from Fun Fair																				
Lucky to be a Titan Spirit Wear Income		\$ 1,489.00																		
Spring Book Fair Income		\$ 17,718.10																		
Donation Income from Sucker Money		\$ 532.10																		
Trivia Night Sponsor Income		\$ 100.00																		
Directories Income		\$ 51.00																		
Total Income for Period		\$ 29,702.71																		
Annual Liability Insurance	\$ (277.00)																			
Background Check Expense	\$ (40.00)																			
Sucker Pull Expense	\$ (42.55)																			
Total Expenses for Period	\$ (359.55)																			
Total Distributions for Period	\$ -																			
Balance on Hand (3/3/20):		\$ 55,813.96																		

19/20 School Year Fundraising Net Income (9/4/19 - 3/3/20)

Income from Homecoming Spirit Wear (Preliminary)	\$ 9,473.00	
Income from Directories (Preliminary)	\$ 2,472.00	
Income from Book Fair Sucker Pull	\$ 1,344.01	
Income from Trivia Night (Preliminary)	\$ 7,220.12	
Income from Winter Spirit Wear (Preliminary)	\$ 1,981.12	
Income from Fun Fair (Preliminary)	\$ 9,802.51	
Income from Spring Book Fair (Preliminary)	\$ 6,959.03	
Income from Lucky Spirit Wear	\$ 1,489.00	
Year to Date Total Income	\$ 40,700.79	
Administrative Expenses	\$ (533.97)	
Year to Date Total Expenses	\$ (533.97)	
Year to Date Net Income		\$ 40,166.82
Year to Date Distributions to Elementary Schools for '19/20 Schoolyear		\$ (2,500.00)

Ball Chatham Glenwood PTO Meeting 4/7/2020
Executive Treasurer's Report
For the Period 3/4/20 - 4/7/20
Last Report Date: 3/3/2020

Bank Account Reconciliation (3/4/20 - 4/7/20)		
Beginning Balance (3/4/20):		\$ 55,813.88
	Expenses	Income
Total Income for Period		\$ -
Fun Fair Expense	\$ (300.12)	
Total Expenses for Period	\$ (300.12)	
Total Distributions for Period	\$ -	
Balance on Hand (4/7/20):		\$ 55,513.76

*Outstanding payments net deposits are \$10,861. We can distribute a total of \$42,000 to the schools this year, leaving us with a reserve balance of \$2,682. Each school would receive a general use check for \$14,000 and a library check for \$2,320. If school is in session in May, we can anticipate ~\$3,000 coming in from SchoolNOts.

18/19 School Year Fundraising Net Income (9/4/19 - 2/4/20)

Income from Homecoming Spirit Wear (Preliminary)	\$ 9,473.00	
Income from Directories (Preliminary)	\$ 2,472.00	
Income from Book Fair Sucker Pull	\$ 1,344.01	
Income from Trivia Night (Preliminary)	\$ 7,230.12	
Income from Winter Spirit Wear (Preliminary)	\$ 1,931.12	
Income from Fun Fair (Preliminary)	\$ 9,802.51	
Income from Spring Book Fair (Preliminary)	\$ 6,959.03	
Income from Lucky Spirit Wear (Preliminary)	\$ 1,489.00	
Year to Date Total Income	\$ 40,700.79	
Administrative Expenses	\$ (538.97)	
Year to Date Total Expenses	\$ (538.97)	
Year to Date Net Income		\$ 40,161.82
Year to Date Distributions to Elementary Schools for '18/'19 School year		\$ (2,900.00)