

BCG PTO Meeting

Chatham Area Public Library

May 7, 2019 6:00 p.m.

Pending Minutes



I. Welcome & Introductions

Kelly called the meeting to order at 6:05 p.m.

II. Approval of March Minutes

Keri sent out minutes of the April meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.

III. Executive Treasurer's Report

The Bank Account Reconciliation and YTD Net Income statement are attached. Final Book Fair invoiced arrived and have been paid. PTO had a drop in Box Top income this year. This is expected to continue as BTFE is moving to an App only redemption system.

IV. Committee Reports

a. Staff Appreciation

SAW is going well. Teachers have enjoyed the first two days. Volunteers are still needed to help with setup and cleanup. PTO will need to purchase some items that no one signed up to bring. Donations will cover those costs.

b. School Supplies

Order forms should be out at all schools. Paper orders are due May 22. Online orders are due June 1. Orders will be counted May 30. We expect delivery in July. Help will be needed to sort and label kits for delivery to student classrooms for Meet the Teacher night.

c. Book Fair

PTO received and has paid Follett invoices.

d. Social Media & Website

The pop up Strong Moms sale, while small, went well. Other than design set up, everything is done by the sales company. Profit is expected to be around \$100.

V. Vice Presidents' Reports

a. BES/CES/GES

We will need volunteers for Party Day sign in tables and Supply Kit order counts. PTO at CES needs a treasurer for next year as Kristy is resigning

VI. Principal/AP Reports

BES/CES/GES

Universal screening /PreK screening is ongoing to help with classroom placement balance. CES Fourth graders are scheduled to tour GIS, have lunch at GIS, then are plant the Prairie Garden today.

VII. President's Report

Trivia Night committee will be meeting over the summer. Trivia Night is scheduled for November 22. A venue is still needed.

VIII. Other Business

None.

IX. Next meeting –September 3, 2019, 6:00 p.m., Chatham Public Library

X. Meeting Adjourned at 6:25 p.m.

Ball Chatham Glenwood PTO Meeting 5/7/2019
Executive Treasurer's Report
For the Period 4/3/19 -5/7/19
Last Report Date: 4/2/2019

Bank Account Reconciliation (4/3/19 - 5/7/19)

Beginning Balance (4/3/19):		\$	79,225.05
	<u>Expenses</u>	<u>Income</u>	
Fun Fair Income		\$ 205.00	
Fun Fair Expense		\$ (100.00)	
Net Income from Fun Fair		<u>\$ 105.00</u>	
SAW Donations		\$ 1,965.00	
BoxTops Income (*our spring BoxTops income last year was \$3,228)		\$ 980.40	
Directories Income		\$ 10.00	
Total Net Income for Period		<u><u>\$ 3,060.40</u></u>	
Fall '18 Book Fair Payment to Follett	\$ (18,673.39)		
Spring '19 Book Fair Payment to Follett	\$ (16,766.70)		
PTO Babysitting Expense	\$ (20.00)		
Spirit Wear Luck to be a Titan Refund	<u>\$ (5.00)</u>		
Total Expenses for Period	<u><u>\$ (35,465.09)</u></u>		
Total Distributions for Period	<u><u>\$ -</u></u>		
Balance on Hand (5/7/19):		<u><u>\$</u></u>	<u><u>46,820.36</u></u>
Funds totaling \$13,334 to be distributed to each school for General Use:	\$ 40,000.00		
Year Ending Reserve Balance: (*last year was \$9,142)		<u><u>\$</u></u>	<u><u>6,820.36</u></u>

18/'19 School Year Fundraising Net Income (9/4/18 - 5/7/19)

Income from SCRIP		\$ 132.30	
Income from Directories		\$ 2,209.00	
Income from Homecoming Spirit Wear (FINAL)		\$ 3,800.27	
Income from Trivia Night (FINAL)		\$ 7,016.79	
Income from Winter Spirit Wear (FINAL)		\$ 3,037.21	
Income from FunFair (Preliminary)		\$ 10,174.83	
Income from Lucky Titan Spirit Wear (Preliminary)		\$ 2,415.00	
Income from BoxTops		\$ 5,037.30	
Donation Income/Sucker Money		\$ 538.07	
Income from School Kits ('17/'18 Profit)		<u>\$ 2,599.91</u>	
Year to Date Total Income		<u><u>\$ 36,960.68</u></u>	
Book Fair Printing Expense	\$ (34.96)		
Administrative Expenses	<u>\$ (1,138.48)</u>		
Year to Date Total Expenses	<u><u>\$ (1,173.44)</u></u>		
Year to Date Net Income		<u><u>\$</u></u>	<u><u>35,787.24</u></u>
Year to Date Distributions to Elementary Schools for '18/'19 Schoolyear		<u><u>\$</u></u>	<u><u>(42,700.00)</u></u>