

BCG PTO Meeting

Chatham Area Public Library

February 6, 2018 6:00 p.m.

Pending Minutes



I. Welcome & Introductions

Meeting was called to order at 6:06 p.m., followed by introductions.

Minutes of the January 6 meeting were sent to board members and committee chairs prior to this meeting.
Minutes were approved by a unanimous voice vote.

II. Executive President's Report

No report.

III. Executive Treasurer's Report

The Executive Treasurer's Report is attached. Liability and Fiduciary insurance for the PTO as a whole, and for Rented Premises has been purchased from RVNA. A copy was given to Principal Kuhn for Fun Fair. We will need to complete background checks of officers, chairs and anyone who handles PTO funds.

IV. Committee Reports

a. Spirit Wear

Laura and Kristy met with Dave from Greco. We will be doing an all online Spring Spirit Wear sale. Shirt, hat and bag prices were set. Design mockups will be at the next meeting. Sales will be March 12-26. We hope to have a table at the Fun Fair with samples. We will sell old Spirit Wear at K Night, April 19. If any is left, we can sell at Fun Fair.

b. Book Fairs

Book Fair Chairs and the Executive Board met January 26. to discuss future sales. Spring Book Fairs are set for between March 1 and 9. Each school can set their own dates between those dates. Schools (as a whole) need to decide if they want cash or Scholastic dollars. If they choose Scholastic dollars, there is no tax. We will not mention tax in flyers. Schools can decide to have Book Fair open during open house. If open, we will need 3 registers running. One will be for cash, one for checks and one for credit. Each school will need 3 volunteers who know how to run the registers. We are going to check in to other book fair companies. Follett has been suggested by Mrs. Hack at CES. Follett just started book fairs this year. Kelly will ask Brook at Scholastic for a copy of any contract we may have with them. Megan Johnson will take over as chair at CES. Angie Maddox will be co-chair at Ball.

c. Fun Fair

The Fun Fair is set for March 24, from 12-4p.m. at GES. The theme is Jungle Boogie. The Ice Deli will not be able to be there. We will have Scoop du Jour. We will have Wild Times Exotic, sponsored by Kyle Killebrew. We will have a sand art booth (must be in Art Room), sponsored by Cindi Kruse. We will have a tattoo parlor and photo booth. Verbal votes approved paying for Wild Times, sand art and tattoo supplies and the photo booth. We discussed doing a classroom art auction, tabled until next year. A Pie Face booth was discussed for Principals/Assistants. We think kids will really like that. The schools have a frozen beverage machine that can be used for FF. A volunteer sign up sheet will go out via an email blast and on Facebook. Flyers for ticket preorders will be ordered from IEA. We will need 28 sheets per class. BES needs 27, CES has 25 and GES has 29 classes.

d. Box Tops Etc.

No report.

e. Staff Appreciation

Staff Appreciation week is May 7-11. BES does not have a chair.

f. Website & Social Media

No report

V. Vice President's Reports

a. BES, CES & GES

Volunteers are needed for Valentine's party sign in tables.

VI. Principal/AP Reports

a. BES

Universal screening is next week. We are short of substitute recess and cafeteria monitors and cooks (they serve all three schools).

b. CES

No report.

c. GES

March 13 is the end of 3rd quarter. Yearbook forms will go out this week. Kindergarten registration was last week. 79-81 kids registered per school. Last year walk in registration in August was larger than expected (many families of current students). Please encourage anyone you know to register early.

VII. Other Business

No other business.

VIII. Next meeting –March 6, 2018, 6:00 p.m., Chatham Public Library

IX. Meeting Adjourned at 7:40p.m.

