

# BCG PTO Meeting

Chatham Area Public Library

April 2, 2019 6:00 p.m.

Pending Minutes



## I. Welcome & Introductions

Kelly called the meeting to order at 6:05 p.m., followed by introductions.

## II. Approval of March Minutes

Keri sent out minutes of the March meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.

## III. Executive Treasurer's Report

The Bank Account Reconciliation and YTD Net Income statement are attached. Members present approved a payout of \$40,000 to all three schools, to be presented at the BOE meeting on April 25. All PTO members are encouraged to attend.

## IV. Committee Reports

### a. Staff Appreciation

Staff Appreciation Week is the first week of May. Theme for 2019 SAW is Around the World – You Make a World of Difference. Schedule of treats is: Monday – Dutch: donuts and fruit, Tuesday – American: sweet and salty snacks, Wednesday – French: coffee cart and pastries delivered to staff, Thursday – Italian: catered lunch, Friday – Around the World: desserts. PTO has \$212 carryover from last year's donations. SAW chairs are meeting April 9 to create a list of what is needed. Parent signups will be sent closer to event date. Chairs will need to get accurate staff counts for each school.

### b. School Supplies

School supply kits will be priced at \$55, the same as last year. We expect delivery in July. Help will be needed to sort and label kits for delivery to student classrooms for Meet the Teacher night. Order forms will be sent home to current students and available at K Night. PTO will order 5 extra kits per grade to sell FCFS at Walk in Registration.

### c. SCRIP

The SCRIP coordinator resigned . We will not be running a spring sale as planned. SCRIP coordinator position is open.

d. Book Fairs

Kelly has been in contact with Follett. We are still waiting on final numbers for Fall Book Fair. Holding money due to Follett may have negative financial implications for PTO. PTO may need to investigate other book fair options.

V. Vice Presidents' Reports

a. BES/CES/GES

PTO will present, have a sign up table and sell school kits at each K night, May 2. Meet the Teacher night is August 12. First day of school is August 14.

VI. Principal/AP Reports

BES/CES/GES

The district hiring more teachers to reduce some class sizes. Pre K screenings are scheduled for May 3 and 6. Ball has a new 3D printer. Bob Cox obtained a \$1,000 grant for the Innovation Lab. Universal screening is the end of April. Fourth graders are working on the Prairie Garden.

VII. President's Report

Trivia Night is scheduled for November 22. A venue is still needed. Fun Fair is scheduled at GES on February 29.

VIII. Other Business

None.

IX. Next meeting –May 7, 2019, 6:00 p.m., Chatham Public Library

X. Meeting Adjourned at 6:55 p.m.

**Ball Chatham Glenwood PTO Meeting 4/2/2019**  
**Executive Treasurer's Report**  
**For the Period 3/12/19 -4/2/19**  
**Last Report Date: 3/11/2018**

<b>Bank Account Reconciliation (3/12/19 - 4/2/19)</b>		
<b>Beginning Balance (3/12/19):</b>		<b>\$ 79,843.45</b>
	<u>Expenses</u>	<u>Income</u>
Fun Fair Income		\$ 400.00
Fun Fair Expense		\$ (913.95)
<b>Total Net Income for Period</b>		<u>\$ (513.95)</u>
PTO Babysitting Expense	\$ (30.00)	
Background Check Expense	\$ (40.00)	
Administrative Expense - Box of checks	\$ (34.45)	
<b>Total Expenses for Period</b>	<u>\$ (104.45)</u>	
<b>Total Distributions for Period</b>	<u>\$ -</u>	
<b>Balance on Hand (4/2/19):</b>		<u><u>\$ 79,225.05</u></u>

<p><b>*Outstanding payment to Follett for book fairs is \$35,440.09. We can reasonably distribute \$40,000 to the schools this year, leaving us with a reserve balance of \$3,280. We can anticipate ~\$7,000 coming in May from BoxTops and SchoolKits</b></p>
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<b>18/'19 School Year Fundraising Net Income (9/4/18 - 4/2/19)</b>		
Income from SCRIP	\$ 132.30	
Income from Directories	\$ 2,199.00	
Income from Homecoming Spirit Wear (FINAL)	\$ 3,800.27	
Income from Trivia Night (FINAL)	\$ 7,016.79	
Income from Winter Spirit Wear (FINAL)	\$ 3,037.21	
Income from FunFair (Preliminary)	\$ 10,069.83	
Income from Lucky Titan Spirit Wear (Preliminary)	\$ 2,420.00	
Income from BoxTops	\$ 4,056.90	
Donation Income/Sucker Money	\$ 538.07	
Income from School Kits ('17/'18 Profit)	\$ 2,599.91	
<b>Year to Date Total Income</b>	<u><u>\$ 35,870.28</u></u>	
Book Fair Printing Expense	\$ (34.96)	
Administrative Expenses	\$ (1,138.48)	
<b>Year to Date Total Expenses</b>	<u><u>\$ (1,173.44)</u></u>	
<b>Year to Date Net Income</b>		<u><u>\$ 34,696.84</u></u>
<b>Year to Date Distributions to Elementary Schools for '18/'19 Schoolyear</b>		<u><u>\$ (2,700.00)</u></u>