

# BCG PTO Meeting

Chatham Area Public Library  
September 5, 2017 6:00 p.m.



- I. Welcome & Introductions  
Meeting convened at 6:04 p.m. with welcome and introductions
  
- II. Treasurer's Report  
Distributions to each school library are \$1,222. Distributions of \$250 each are ready for Girls on the Run, Superheroes and Nature Kin. Titan Stores will receive \$5,500.
  
- III. Committee Reports
  - a. Red Ribbon Week  
Red Ribbon Week is handled by the school counselors and will be removed from future agendas.
  
  - b. School Supplies  
School supplies kits were delivered to classrooms on Meet the Teacher Night. Parent and school feedback was good. We are still working on profit totals. Bill will be due at the end of September. We have resigned with the same company. We will receive an 11% discount for early commitment.
  
  - c. Directories  
The order form is being typed up. Due date should be at the beginning of the week to allow for late returns. Orders will be counted on a Friday. Directories should be delivered within 7 days of order. We are using IEA for printing. There should be considerable cost savings with IEA.
  
  - d. Spirit Wear  
We will be using Greco Graphics for Spirit Wear. They are slightly more expensive than Primo. Greco was able to give shirt brands that we like and Primo did not. Chatham location for Greco is also helpful when working with them. Design mockups will be available for the next PTO meeting. Orders will be due in mid to late October with delivery before Thanksgiving.
  
  - e. Book Fairs  
Most Book Fair volunteers are new. There will be a meeting later this month to work on transition information. This year there is a western theme for the book fairs. Book Fairs are scheduled for the same time as Fall parties, Veteran's Day program and Parent/Teacher conferences. Princess Truly author will be visiting each school and will autograph books. Scholastic should send extra of her book. We still need a co-chair. Co-chair responsibilities include: recruiting volunteers to help kids and cashier, cashing out at the end of each day, scheduling classes with the library, reordering books during the week. One co-chair needs to be there at all times.
  
  - f. Chicken Dinners  
We are no longer doing chicken dinners. This item will be removed from future agendas.

- g. Fun Fair  
We will set a date for Fun Fair at the next meeting. We need to avoid Titan Fever, Spring Break, Special Olympics and St. Patrick's day. We have one co-chair and still need one. We need someone in charge of: silent auction/raffle, presale tickets, and outside scheduling (bounce house, face painter, magician, etc.). We will not be repeating the book fair as we didn't make any money. We will need volunteers to update/repair games after Christmas.
- h. Box Tops & Pizza Tops  
Box Tops app currently has bonus offers. This has been communicated to parents.
- i. Staff Appreciation  
Staff Appreciation day was tentatively set for November 1. Village Vet is sponsoring all table ware. Google signup will be used to avoid having too much or not enough food. Drop off will be on Wednesday. We will do snacks and desserts this year so teachers can have food during Parent/Teacher conferences.
- j. Website & Social Media  
Angie will get the website and Facebook passwords to the new coordinator and to the three vice-presidents. PTO Vice-Presidents will handle posting updates that relate just to individual schools.

IV. Vice President's Reports

- a. BES  
We are starting welcome bags for new students. We are asking local businesses for coupons We are hoping to give spirit shirts to new students.
- b. CES  
No report.
- c. GES  
Thanks for the new teacher gifts. Titan store will be starting soon.

V. Principal/AP Reports

No report at this time.

VI. President's Report

We still need a President. Past President Angie is continuing to transition to new chairs.

VII. Other Business

None.

VIII. Next meeting – October 3, 2017, 6:00 p.m., Chatham Public Library

IX. Meeting Adjourned at 7:04pm