

BCG PTO Meeting
Chatham Area Public Library
February 4, 2020 6:00 p.m.



Pending Minutes

- I. Welcome & Introductions
Kelly called the meeting to order at 6:05 p.m.
- II. Approval of January Minutes
Keri sent out minutes of the January meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.
- III. Executive Treasurer's Report
The Bank Account Reconciliation and YTD Net Income statement are attached. Members present approved payment to Meijer, Sakada, Wild Times Exotics, the magician and juggler for Fun Fair supplies and shows..
- IV. Committee Reports
 - a. Book Fairs
Book delivery is scheduled for February 20, pickup will be March 5. Sales will end after Open House on February 27. School purchases are tax exempt. Teacher and volunteer purchases will have a 20% discount. Book fair accepts checks with change to students. PTO will advertise the Scholastic eWallet, which is like a gift card for the kids to use. Teachers can help the librarians with free book list. Chairs should requests restocks after Monday sales to be ready for Open House. Jenny will advertise fairs on social media.
 - b. Spirit Wear
Order forms have been delivered. Orders are due by February 19. Counts due to Outbreak February 24. Completed orders are pickup only March 9 at the Chatham Public Library.
 - c. Box Tops Etc.
No report
 - d. Website & Social Media
No report

- e. Fun Fair
Fun Fair is scheduled for February 29 from 11am-3pm at GES. Ticket order forms will go out this week. Orders will be due back February 18 (but will be accepted through February 28. Police and Administration will play the Pie Face game. We may open volunteer times to other staff as needed. McDonald's is sponsoring the Prize Room. Tricia approved/denied various reward certificates as Administration. Ticket prices doubled, but tickets needed for games and food is halved. Jenny will be posting the volunteer sign up on social media.

- V. Vice Presidents' Reports
 - a. BES/CES/GES
All three schools need volunteers for Valentine's party sign in tables and Book Fairs.

- VI. Principal/AP Reports
BES/CES/GES
BES had a great Trivia Night with 375 families. GES Trivia Night is coming up
Kindergarten Pre-Registration is February 6. PTO sign up info will be in packets. K night is April 30.

- VII. President's Report
No further report.

- VIII. Other Business
 - a. No further report.

- IX. Next meeting –March 3, 2020, 6:00 p.m., Chatham Public Library

- X. Meeting Adjourned at 6:40 p.m.

Ball Chatham Glenwood PTO Meeting 2/4/2020
 Executive Treasurer's Report
 For the Period 1/8/20 - 2/4/20
 Last Report Date: 1/7/2020

Bank Account Reconciliation (1/8/20 - 2/4/20)												
Beginning Balance (1/8/20):		\$ 28,018.10										
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="border-bottom: 1px solid black; width: 50%;">Expenses</th> <th style="border-bottom: 1px solid black; width: 50%;">Income</th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">Total Income for Period</td> <td style="border-top: 1px solid black; text-align: center;">\$ -</td> </tr> <tr> <td>Winter Spirit Wear Expense</td> <td style="text-align: center;">\$ (1,547.88)</td> </tr> <tr> <td>Total Expenses for Period</td> <td style="text-align: center;">\$ (1,547.88)</td> </tr> <tr> <td>Total Distributions for Period</td> <td style="text-align: center;">\$ -</td> </tr> </tbody> </table>	Expenses	Income	Total Income for Period	\$ -	Winter Spirit Wear Expense	\$ (1,547.88)	Total Expenses for Period	\$ (1,547.88)	Total Distributions for Period	\$ -	
Expenses	Income											
Total Income for Period	\$ -											
Winter Spirit Wear Expense	\$ (1,547.88)											
Total Expenses for Period	\$ (1,547.88)											
Total Distributions for Period	\$ -											
Balance on Hand (2/4/20):		\$ 26,470.22										

19/'20 School Year Fundraising Net Income (9/4/19 - 2/4/20)		
Income from Homecoming Spirit Wear (Preliminary)		\$ 9,473.00
Income from Directories (Preliminary)		\$ 2,421.00
Income from Book Fair Sucker Pull		\$ 854.46
Income from Trivia Night (Preliminary)		\$ 7,120.12
Income from Winter Spirit Wear (Preliminary)		\$ 1,931.12
Year to Date Total Income		\$ 21,799.70
Administrative Expenses	\$ (216.97)	
Year to Date Total Expenses	\$ (216.97)	
Year to Date Net Income		\$ 21,582.73
Year to Date Distributions to Elementary Schools for '19/'20 Schoolyear		\$ (2,500.00)