

May 3, 2022 6:00 p.m.
Chatham Area Public Library
Approved Minutes



- I. Welcome & Introductions
Kelly Settlemoir called the meeting to order at 6:05 p.m.
- II. Approval of April Minutes
Teri Kerr sent out the April meeting minutes to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.
- III. Executive Treasurer's Report
 - a. See attached report
 - b. The GIS/GMS Go Fund Me link was accidently linked to BCG's so that money will need to be transferred to GIS/GMS PTO.
 - c. Donations received from local businesses for the upcoming Fun Run include: Floyd Dental (\$100), Chatham Dental Center (\$100), McDonalds (\$1,500), Little Lincoln's Toy Shop (\$500), and Fit Club (\$700)
 - d. Brandi Rammelkamp submitted an \$816.59 request for Fun Run supply expenses. Members present approved reimbursement in the amount of \$816.59 by a unanimous voice vote.
- IV. Open positions (All for the 2022-2023 School Year) **
 - a. BCG PTO President – Chelsey Cox has accepted the BCG PTO President position effective for the 2022-2023 school year
 - b. Executive Treasurer – Joe Jay has accepted the Executive Treasurer position effective for 2022-2023 school year
 - c. GES Vice President - Alicia Heffley has accepted the GES Vice President position effective for the 2022-2023 school year
 - d. Spirit Wear – Two open positions
 - e. Website/Social Media Chair
- V. Committee Reports
 - a. Spirit Wear
We have an ongoing online sale through Bonfire. New Items have been added.
 - b. Book Fairs
Nothing to report
 - c. Little Italy's
Nothing to report
 - d. May 21 Fun Run 2 Fun Fair
 - i. There are 73 registered racers to date.
 - ii. A check is yet to be received for a sponsorship from The Pole Barn.
 - iii. A safety plan needs to be written and forward to the schools, Chatham Police Department, and the Chatham Fire Department. A safety person is needed at every turn to guide runners.

- iv. Fliers have been distributed to all schools to go home with the students. Money count forms will need to be completed at each school on May 13, May 16, and a last count on May 20th.
- v. BCEF does not want the Titan Trek back so perhaps BCG should consider in the future moving this run back to the fall and the Fun Fair to February to space out fundraisers.

e. Website & Social Media

No report

f. Staff Appreciation

Staff appreciation week is May 2 – 6, 2022. Chelsey Cox (BES) and Karrie Clark (GES) submitted requests for reimbursement of food items purchased for SAW. Each school has received gift cards for staff purchased by parents, but there is not enough for each staff member to receive one. Remaining funds from the Go Fund Me will be used to purchase remaining needed gift cards for distribution on the last day of SAW. SAW committee members will need to ensure that staff who have roles at more than one school only receive one gift card.

g. School Supplies

The School Supplies sale is live and 14 kits have been purchased. Promotional materials (fliers, yard signs) will be distributed to each school.

h. K and 4 Graduation Photos

Vanessa will prepare a signup genius for parents who want to have their kindergartener or fourth graders picture taken in front of their respective schools. Three photographers will handle payment and provide a portion of the sale back to BCG PTO.

VI. Vice President's Reports

- a. BES: nothing to report
- b. CES: nothing to report
- c. GES: nothing to report

VII. Administration Information

- a. BES: nothing to report
- b. CES: nothing to report
- c. GES: nothing to report

VIII. President's Report

There will be an officers meeting tentatively held in August.

IX. Other Business

X. Next meeting – September 6, 2022 at 6:00pm Chatham Public Library

XI. Meeting Adjourned

** see addendum

**ADDENDUM TO BCG PTO MEETING MINUTES
MAY 3, 2022**

****New positions for 2022-2023 school year:**

Chelsey Cox will replace Kelly Settlemoir as PTO President.

Joe Jay will replace Jenny Vaughn as Executive Treasurer.

Alicia Heffley will replace Amy Nordyke as GES Vice President.

Janet Sanderfield will replace Chelsey Cox as BES Vice President.

Nicole Moore will replace Alicia Heffley as GES Treasurer.

BCG PTO Bank Account signers for the 2022-2023 school year will include the following:

Chelsey Cox will replace Kelly Settlemoir (President).

Joe Jay will replace Jenny Vaughn (Executive Treasurer).

Nicole Moore will replace Alicia Heffley (GES Treasurer).

Sabrina Wagahoff will remain on the account as CES Treasurer.

Christy Wavering will remain on the account as BES Treasurer.