

BCG PTO Meeting
September 7, 2021 6:30 p.m.
Chatham Public Library
Approved Minutes



- I. Welcome
Kelly called the meeting to order at 6:35 p.m.

- II. Approval of August Minutes
Keri sent out minutes of the August meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes as corrected by a unanimous voice vote.

- III. Executive Treasurer's Report
Jenny e-mailed the Executive Treasurer's Report and it is below.

- IV. Committee Reports
 - a. School Supplies
PTO needs a new chair for next year.

 - b. Spirit Wear
Jenny has been working with a new company, Impressions Designs in Springfield. Orders will be open soon. Delivery is planned for October.

 - c. Directories
Keri will check if Laura is willing to chair again.

 - d. Book Fairs
In Person fall book fair is scheduled for October 4-8. Delivery should be September 30. Pickup should be October 14 or later. Parent shopping will not be available this year. Chairs are waiting to hear if volunteers are allowed. As soon as they have information, sign ups can be posted and shared. Teacher preview should be the Friday before the fair. Scholastic is not providing bags or tablecloths this year. Chairs will look into what is needed. PTO needs to determine with Admin how we want profits (cash or Scholastic dollars).

 - e. Box Tops Etc.
No information.

f. Other Fundraising

Little Italy's pizza nights are set for the second Tuesday/Wednesday of each month, starting in September.

Jenny found a tile fundraiser. People would buy and decorate 4x4 tiles. Tiles would be mounted and displayed at schools or local businesses. This would involve a lot of back and forth and needs Admin approval.

Sabrina found a 30oz tumbler fundraiser. Tumblers would have a Glenwood/Titan logo. PTO would pre-sell and needs to order by case of 30. Delivery is 3-4 weeks

g. Staff Appreciation

Parent/Teacher conferences are right before Halloween. Chairs can create SUGs for individual snacks and drinks. VPs need to get numbers of new staff/teachers.

h. Website/Social Media

Teacher's Favorite Things are updated. Jenny will send out an email and post on social media for Pizza Night.

V. Vice Presidents' reports

Keri is the new CES VP. PTO will need a new Secretary. Amy is the new GES VP. PTO will need a new GES Treasurer. VPs need to get volunteers for Picture Day.

VI. Administration Information

None at this time.

VII. President's Report

The following positions are open for this year: President, Executive Secretary, CES Staff Appreciation.

VIII. Other Business

None at this time.

IX. Next meeting – October 5, 6:00pm Chatham Public Library

X. Meeting Adjourned at 7:00 pm.

Ball Chatham Glenwood PTO Meeting 05/04/21
Executive Treasurer's Report
For the Period 8/10/21 - 09/07/21
Last Report Date: 08/10/21

Bank Account Reconciliation (05/04/21-08/10/21)			
Beginning Balance (5/4/21):			\$17,120.76
		<u>Expenses</u>	<u>Income</u>
SAN Income		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Summer Raffle		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Little Italys Revenue- May		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Spirit Wear	winter	\$ -	\$ -
	fall	\$ -	\$ -
		\$ -	\$ -
Box Tops- April Payout		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Directories		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Mini Sessions		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Total Income for Period		<u>\$ -</u>	<u>\$ -</u>
Mini Session Photographers		\$ (770.00)	
Babysitting from 8/10 Meeting		\$ (22.50)	
Web hosting		\$ (101.94)	
		\$ -	
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		\$ -	
		\$ -	
Total Expenses for Period		<u>\$ (894.44)</u>	
Balance on Hand (8/10/21):			<u>\$16,226.32</u>

21/'22 School Year Fundraising Net Income			
		\$ -	\$ -
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Year to Date Total Income		<u>\$ -</u>	<u>\$ -</u>
Administrative Expenses		\$ -	
Year to Date Total Expenses		<u>\$ -</u>	
Year to Date Net Income			<u>\$ -</u>