

BCG PTO Meeting
Chatham Library
July 30, 2024 6:00 P.M.

I. Welcome & Introductions

- Intro to Sarah Bone and dueling piano chair
- Talk around the table/ chair positions

II. Approval of May Minutes

- McKenna Matrisch sent out the May meeting minutes via email to the Board, Committee Chairs, School Administration and all BCG PTO members prior to this meeting. Minutes were approved.

III. Treasurer's Report

- expenses with copy with IEA
- When do we want to aim to complete the budget?
 - Do a small committee meeting to complete budget
 - Book Fair (money goes back to the schools)
 - Directories/ notepads and sponsorships will be completed
 - Update and completed by next month 9/ 3/ 24
 - Chelsea would like to step up a way to keep finances in check (would like to track What was made and fundraisers from year to year)- motion to approve by Christine and Michelle

IV. Open Positions for 2024-2025 School Year

- a. BES Book Fair Co-Chair
- b. CES Book Fair Co-Chair
- c. Fun Fair (Games)
- d. Titan Trek Co-Chair
- e. Website/ Social Media Co-Chair

V. Committee Reports

- a. School Tool Box
- b. Teachers' Favorite Things (Christine to send out by beginning of September)
- c. Spirit Wear (not together yet)
- d. Directories (work with Greg on it)
- e. Book Fairs (Fall: Sept. 30-Oct. 4/ Spring: Feb. 3-7)- co chairs needed
- f. Staff Appreciation (PTC: Oct. 24-25/ Teacher Appreciation Week: May 5-9)
- g. Titan Trek (Nov. 16- budget \$2,300/ Turkey Trot Theme- committee and co chair needed)
- h. Parents Night Out (Dec. 6/ March 7)
- i. Dueling Pianos (Jan. 24/ Prairie View in Chatham)
- j. K-4 Graduation Photos (volunteer at meeting)
- k. Fun Fair (Feb. 22- only if enough volunteers)
- l. Website/ Social Media (Greg)
- m. Sponsorships (changed form from last year/ updated graphics)

VI. Other Business

- a. Illinois State Fair Merchandise Sales
 - still have days/ times left

b. Meet the Teacher Night

-Handouts?

-Pamphlets/ QR Codes/ Posters

-CES Facebook Page

c. Kindergarten Camp

-August 6th 8:30 a.m./ 10:30 a.m.

-Christine will give presentation

VII. School President's Reports

a. BES

b. CES

c. GES

VIII. Administration Information

IX. President's Report

X. Next meeting – September 3 at 6 PM at Chatham VFW

XI. Adjourn