

BCG PTO Meeting Minutes
Chatham Area Pubic Library
March 7, 2023 6:00 PM



- I. Welcome & Introductions
Chelsey Cox called the meeting to order at 6:08 PM.
- II. Approval of February minutes
Teri Kerr sent out the February meeting minutes via email to the Board, Committee Chairs, School Administration, and attending members prior to this meeting. Minutes were approved.
- III. Treasurer's Report
 - a. Treasurer's report was discussed. Attached. The balance will be roughly \$9,000 after we pay Scholastic. CES has a balance of around \$7,000 to spend in Scholastic dollars. It was discussed whether a check should be cut or the money remain as Scholastic dollars. The money was recommended to remain as Scholastic dollars.
 - b. A check for \$770 was received from the recent online-only Outbreak Designs Spirit Wear sale.
- IV. Open Positions for the 2023-2024 School Year
 - a. Executive Secretary – Katy Roszhart will assume this position
 - b. CES Vice President
 - c. Spirit Wear Chair
 - d. Fun Fair Co-Chair (games)
- V. Committee Reports
 - a. 2024 Fun Fair
The date for the fair will be February 24, 2024. The committee needs to be established soon.
 - b. School Tool Box
School supply lists should be finalized in late April so we can notify School Tool Box and start preparing for this fundraiser.
 - c. Spirit Wear
The "Lucky to be a Titan" sale has concluded. Profits are yet to be determined. A larger paper and online sale will be offered in April. Chelsey was recently contacted by GIS GMS PTO to partner with the "Every Titan gets a Tee" sale. They are also including BCEF and Athletic Boosters. The meeting will be held April 11 at Scoop. Anyone interested in joining Chelsey is invited.
 - d. Staff Appreciation Week – May 1-5, 2024
Planning is underway. This committee will meet soon to work on the finer details and send out a Sign Up Genius for each school.
 - e. K and 4th Graduation Photo Fundraiser – May 3, 2023 (rain date May 4) Pre-K – TBD
School administration has been contacted and they are ok with this happening on May 3. PTO volunteers will assist the photographers. Vanessa has created a flier that will be printed and sent home with students. We will also ask Greg to put a link to order on the PTO website. PTO will be paid directly and then checks cut to each photographer. Vanessa will establish a date for Pre-K students. GES administrators will try to get a bus to send the students from the school to the GES signage and back.
 - f. Directories (update on inclusion of secondary guardian contact information)
The District Office has said that adding permissions to secondary guardians is not a possibility within Skyward. Therefore, the PTO cannot access that information to compile it into the directories in the future.
- VI. Other Business
 - a. Chatham Jaycees Sweet Corn Festival -mini fun fair area help
They have offered proceeds from the sale of \$1 tickets to the BCG PTO if we could provide and supervise the games we would have used for our Fun Fair. After discussion, we will decline this offer.
 - b. Other fundraisers were discussed. These included a social hour, back to school picnic, holiday gift wrapping event, a form provided at the beginning of the year (introduces the PTO and its needs, place for donations, and

place for business name if interested in sponsorship). Our April meeting will be held at La Fiesta to encourage more participation and explain PTO's needs. We will also have a presence at the K camp on August 8.

- VII. Vice President's Reports
 - a. BES - none
 - b. CES - none
 - c. GES - none
- VIII. Administration Information (provided by Tammy Hermes)

Schools were pleased with the turnout for the Open House in February. Positive feedback was also received for the February book fairs. Third and fourth grades are getting ready for IAR testing. On March 10 (SIP day), all staff will be trained on the new IReady math program. On March 16, each school will host a trivia night. Lastly, the 5 essentials survey was recently released and they encourage completion of a survey for each enrolled child in a Ball Chatham School.
- IX. President's Report – nothing additional
- X. Other Business - nothing additional
- XI. Next meeting – April 4, 2023 at 6 pm at La Fiesta
- XII. Adjourned at 7:44 PM

Ball Chatham Glenwood PTO Meeting 3/7/23
Executive Treasurer's Report
For the Period 2/8/23 - 3/7/23
Last Report Date: 2/7/23
Bank Account Reconciliation 2/8/23 - 3/7/23

Beginning Balance (9/7/22):			\$	9,595.39
	Expenses	Incomes		
GES Book Fair		\$ 7,444.98		
CES Book Fair		\$ 5,022.97		
BES Book Fair		\$ 7,949.33		
Directory Sales		\$ 13.00		
Titan Trek reimbursement	\$ 52.96			
Total Expenses for Period	\$ 52.96			
Total Income for Period		\$ 20,430.28		
Balance on Hand:			\$	29,972.71

Assets and Liabilities

Account	Owed	Balance		
Total	\$	-	\$	-
Total Cash and Cash Equivalent			\$	29,972.71