

BCG PTO Meeting

Chatham VFW

March 5, 2024 6:00 P.M.

- I. Welcome & Introductions
Chelsey Cox called the meeting to order at 6:05pm. Introductions followed.
- II. Approval of February Minutes
Katy Roszhart sent out the February meeting minutes via email to the Board, Committee Chairs, School Administration and all BCG PTO members prior to this meeting. Minutes were approved.
- III. Treasurer's Report
 - a. There are two reports this month. Treasurer noticed \$100 off in January, so the updated report is now correct.
 - b. This month we are looking very good. Treasurer is paying some checks out tonight. Roughly \$10,000 from Fun Fair after expenses. Spiritwear proceeds came in. A lot of background checks were done this month. There are some square issues that Treasurer will look into.
 - c. 501c3 status- waiting on update. Everything's been submitted to Accountant.
 - d. Insurance is paid for. Crime policy was \$823, and \$1,168 for Liability Policy- all through Formea Insurance in Chatham.
- IV. Open Positions for 2023-2024 School Year
 - a. Staff Appreciation Chair- Brittany Sloman will take this, with help from Chelsey.
 - b. GES VP- won't fill for the remainder of this year.
 - c. Spiritwear Chair- Kate Morris for 2024-2025 year.
- V. Committee Reports
 - a. Fun Fair
 - i. Fun Fair was very successful. Made about \$10,000 after expenses. If we are planning on doing it next year, there needs to be a committee. Linda Green, GES Kitchen Manager, is retiring this year. We had talked about at previous meetings that we wanted to potentially get a storage unit to put Fun Fair and other PTO storage items in there. Unfortunately, if we do this, we cannot have District help in moving items to GES. So, we will not be doing a storage unit at this time.
 - b. Graduation Photos
 - i. Dates are April 29-May 3. Amy, the photographer, has been booked. Greg will need to put together a website. Vanessa will need to do a flyer. Keep price at \$60 for digital packages. Planning on CES on Monday, BES on Tuesday, GES on Thursday and BES PreK on Friday.
 - c. Staff Appreciation
 - i. Will setup a meeting with chairs. Week is May 6-10. Will start working on a theme.
 - d. Dueling Pianos Night
 - i. Need silent auction baskets. Have 105 bottles of wine for wine pull. Good on Bourbon. Have the raffle license for Bourbon and 50/50. Pretty good on volunteers, may need a couple more on registration and food. Sold 94

tickets in the first week. Doing another push tomorrow on social media.
Will

- e. Titan Trek
 - i. We had talked about moving this to October. A Track parent reached out to let us know that that is during track season and track athletes cannot participate in outside races during track season.
 - f. Spiritwear
 - i. We will be using Maggie Uetz for a spiritwear store for Spring/Summer. Will have a variety of flat items. An idea was presented about having a shirt design contest for the 4th graders and have one design winner from each school to be included in the sale. Will reach out to Administration to see if this is a possibility.
- VI. Other Business
- i. Vacant Positions for 2024-2025 school year
 - 1. All executive roles are up for election. Executive President is aging out. Executive Secretary is stepping down to join another Board in Chatham but would be willing to do the GES VP position if needed. Executive Treasurer is at the end of his term limit.
 - ii. Nominations for Executive Board
 - 1. No nominations were brought forth.
 - 2. A conversation was started about why we can't get people to volunteer or serve in positions. How we can make it more appealing to people. An idea was brought up about changing PTO We are going to put together a survey to see why people are not interested in PTO. After getting results from that survey, we will determine next steps.
- VII. School President's Reports
- a. BES- there is an event on Friday at Ball that they needed volunteers for
 - b. CES- none
 - c. GES- none
- VIII. Administration Information
- a. Super positive feedback on Fun Fair. Nothing else really to add at this time.
- IX. President's Report
- a. GES VP resigned in February. She was still on the bank account. To get her removed, the 3 treasurers, President and Executive Treasurer would have to go to the bank to sign documents. As President and 1 of those Treasurers will have to go off in 2 months anyway, the board is OK with leaving GES VP on for now and doing all the bank changes in May.
- X. Next meeting – **April 9 at 6 PM at Win, Lose or Draught**
- XI. Adjourned at 7:43pm.

Ball Chatham Glenwood PTO Meeting 3/5/24				
Executive Treasurer's Report				
For the Period 2/7/24 - 3/5/24				
Last Report Date: 2/6/24				
Bank Account Reconciliation				
Beginning Balance :				\$ 31,429.63
		Expenses	Incomes	
Greco Graphics (Volunteer Shirts)		\$ 781.32		
Chekr (Background checks)		\$ 480.70		
SOS Renewal		\$ 14.00		
Raffle License (Dueling Pianos)		\$ 51.13		
Supplies for Dueling Pianos		\$ 156.26		
Fun Fair Startup Cash		\$ 1,800.00		
Sponsorship Mailer		\$ 163.31		
Fun Fair Magician + Juggler		\$ 785.00		
Event Insurance		\$ 823.00		
Directories			\$ 24.00	
Square Deposits (\$5621 Fun Fair)			\$ 6,333.12	
Fun Fair Cash Deposit			\$ 10,788.50	
Book Fair Deposits			\$ 19,165.13	
Outbreak Designs refund			\$ 1,208.00	
Spiritwear Proceeds			\$ 2,462.00	
Fun Fair Food/Prizes/misc supplies		\$ 1,911.92		
Fun Fair Bounce Houses		\$ 1,250.00		
Box Tops			\$ 201.50	
Total Expenses for Period		\$ 8,216.64		
Total Income for Period			\$ 40,182.25	
Balance on Hand:				\$ 63,395.24
Assets and Liabilities				
			Payable	Receivable
Wild Times (Issued)			\$ 428.00	
IEA Invoices (Issued)			\$ 585.91	
Book Fair Payments to Scholastic (Issued)	GES		\$ 6,371.22	
	CES		\$ 5,588.09	
	BES (Estimated)		\$ 6,500.00	
Total			\$ 19,473.22	\$ -
Total Cash and Cash Equivalent				\$ 43,922.02

2024 Fun Fair Proceeds	
Expense	
Food/Prizes/Misc	\$ 2,142.20
Scoop du Jour	\$ 300.00
Magician	\$ 435.00
Wild Times	\$ 428.00
Comedic Juggler	\$ 350.00
Bounce Houses	\$ 1,250.00
Event Insurance	\$ 823.00
Total Expenses	\$ (5,728.20)
Income	
Cash	\$ 10,788.50
Square	\$ 5,621.00
Total Revenue	\$ 16,409.50
Net Revenue	\$ 10,681.30