

BCG PTO Meeting

Win, Lose or Draught

October 3, 2023 6:00 P.M.

- I. Welcome & Introductions
Chelsey Cox called the meeting to order at 6:09pm. Introductions followed.
- II. Approval of September Minutes
Katy Roszhart sent out the September meeting minutes via email to the Board, Committee Chairs, School Administration and all BCG PTO members prior to this meeting. Minutes were approved.
- III. Treasurer's Report
 - a. Received \$6000 from County Clerk's office from former President's bail money. Probably won't see the rest of it though. More book fair deposits will be coming in. Having trouble getting ahold of an accountant for the 501c3 status. Going to try one more time. Have contacted other accounting firms and no one else will do it.
- IV. Open Positions for 2023-2024 School Year
 - a. Sponsorship Committee
 - b. Illinois State Fair Grandstand Merchandise Sales Committee- Sarah Bone will lead
- V. Committee Reports
 - a. Book Fair
 - i. Book Fair was quite successful. CES did \$13,717.77 in sales. GES did \$14,518.77 in sales. BES did \$15,793.74 in sales. CES and BES will be taking their money in Scholastic Dollars. GES is taking a combo of \$2500 in cash and the remaining in Scholastic Dollars.
 - ii. A discussion about not accepting checks was brought up. There were several fraudulent checks, or insufficient funds. We all agree no checks for Book Fair from now on. Will continue to do checks for Spiritwear and Directories.
 - b. Directories
 - i. Up price to \$8. Notebooks still \$1. Online store, cash and check accepted. Waiting on Data from District. Hope to get 1800 flyers out for directories first weeks of November to families and have delivered by winter break. All class lists need to be looked over by school secretaries so we aren't missing so many people like last time.
 - c. Staff Appreciation
 - i. Theme is Spooky. Will set up paypal account for families to give money to. Setup on Thursday and Friday. Signupgeniuses are almost done for each school. Karrie will order bags for teachers to fill with snacks. Graphic was made for Facebook. Discussion of Subway for dinner on Thursday brought up. Concern about food sitting out. Need to meet with staff to see what PT Conferences schedule looks like. Chelsey to see if we can get Subway to sponsor or donate anything.

- d. Titan Trek
 - i. Registration ready to go. Bill Stokes advised against raising fees for registration. Deni is working on the logo. Will need volunteers for Friday 4-6:30pm and Saturday 7am-11am. Will reach out to high school for volunteers. Banner is reusable and will go up soon. Dan Lund is aware of everything needed for GES school. It will be the same course as last year. Claire will contact Chatham police about their help.
- e. Parents Night Out
 - i. K-6th Chatham enrolled student. CDubs for Bounce Houses. 100 kids maximum. Volunteers needed from high school. See if we can use the GES Popcorn machine. Katy will followup on that. Can buy popcorn and oil from GFS. Sarah Bone, Sarah Leonard joined this committee.
- f. Fun Fair
 - i. Entertainment mostly lined up. Need to book a face painter. GES is confirmed. Joe and Claire need to take inventory of storage area, games, etc... Need volunteers for middle/high school. Katy will send volunteer organizations to Joe and Claire. Might be about \$1000 to pay in staff overtime for cafeteria and janitors.
- g. Dueling Pianos Night
 - i. Signed contracts for both Howl at the Moon and Southwind Park Erin's Pavillion. Running into some issues with expensive catering and bartending. Will have more next month to share.
- h. Spiritwear
 - i. Designs were made and passed around. Sarah will contact a couple of local companies to find someone for printing.
- i. Website/Social Media
 - i. Lots of changes to the website. Everything is organized on the backend for whoever succeeds Greg. Raptor background check has been added to the page. Need updated favorite things staff list from Karrie. Will update BES Treasurer on page. Going to use Paypal for Donations. Would like a webmaster email address setup. Greg is also considering setting up a password account- minimal fee for this. But, would keep all passwords in one place.
- j. Sponsorships
 - i. Need contact names. Need committee help. Alicia will be sending out letters to businesses soon, and then will start making calls.
- VI. Other Business- none
- VII. School President's Reports
 - a. All schools need Picture Day, and Fundraiser sorting help this month.
 - b. BES- not in attendance
 - c. CES- none
 - d. GES- not in attendance
- VIII. Administration Information- no Admin attended this meeting.
- IX. President's Report- nothing additional

- X. Next meeting – **November 7 at 6 PM at Chatham VFW**
- XI. Adjourned at 7:55pm.

Ball Chatham Glenwood PTO Meeting 10/3/23				
Executive Treasurer's Report				
For the Period 9/6/23 - 10/3/23				
Last Report Date: 9/5/23				
Bank Account Reconciliation				
Beginning Balance :				\$ 20,774.67
		Expenses	Incomes	
Mtg food and supplies		\$ 164.00		
Wix.com payment		\$ 384.00		
Book fair startup cash		\$ 1,200.00		
Restitution Payment			\$ 6,000.00	
Square balance transfer			\$ 96.80	
Book fair deposits			\$ 10,815.77	
Total Expenses for Period		\$ 1,748.00		
Total Income for Period			\$ 16,912.57	
Balance on Hand:				\$ 35,939.24
Assets and Liabilities				
School Toolbox		Owed	Balance	
			\$ 309.42	
			\$ 359.11	
			\$ 521.97	
Total		\$ -	\$ 1,190.50	
Total Cash and Cash Equivalent				\$ 37,129.74