



March 1, 2022 6:00 p.m.  
Chatham Area Public Library  
Approved Minutes

- I. Welcome & Introductions  
Kelly Settlemoir called the meeting to order at 6:00 p.m.
- II. Approval of January Minutes  
Teri Kerr sent out minutes of the February meeting to the Board, Committee chairs and attending members prior to this meeting. Members present approved the minutes by a unanimous voice vote.
- III. Executive Treasurer's Report
  - a. See attached report
  - b. One outstanding check to AEA for printing, \$832.
- IV. Open positions
  - a. BCG PTO President
  - b. BES Staff Appreciation Chair. Chelsey is still looking for a permanent chair. Teri Kerr and Chelsey will cover May's event.
- V. Committee Reports
  - a. Spirit Wear  
Lucky sales have launched, order counts due by 3/4.
  - b. Book Fairs  
This sale has concluded, and all ordered directories/notepads have been delivered. There are extras if anyone is interested in purchasing.
  - c. Book Fair  
BES sold around \$10350 in books and \$161.23 on the wheel. Rachel is graduating out as Chair. Teri will continue as co-chair next school year. CES sold \$9466.84 in books and \$80.18 on the sucker pull. GES sold \$9794.44 in books. Spring dates need to be moved to avoid P/T conferences and Columbus Day. PTO needs to remind parents they need to reactivate/set up new ewallets for each Scholastic Fair. We may want to move Fall book fair dates if there are any parent events (Family Reading Night, etc.)
  - d. Little Italy's Pizza  
February's profit was \$100.38.
  - e. May 21 Community Fun Run/Fun Fair  
Jenny hired Fast Score Timing (Bill Stokles) to run the Runs. PTO needs to determine the race course and costs. Committees are needed to manage various parts of the Fun Run/Fun Fair. Jenny sent out a volunteer sign up. Dan Lund is requesting tents from the Jaycees. We will use the GES parking lot for race set up and parking. The Fun Fair will be in the gated area behind GES.

f. Website/Social Media

Jenny will be advertising Fun Run/Fun Fair. Jenny will be graduating out at the end of the year.

g. Staff Appreciation

Staff appreciation week is typically held the first full week of May. Chairs will meet to start planning.

VI. Vice President's Reports

a. BES: Looking for picture day volunteers

b. CES: Looking for picture day volunteers

c. GES: Looking for picture day volunteers

VII. Administration Information

a. BES: Nothing to report

b. CES: Nothing to report

c. GES: Getting ready for March Madness with Book Brackets. IAR testing starts in April. Next year each school will hire two new counselors, two stem teachers, and a numeracy coach. School supply lists should be ready soon.

VIII. President's Report

Nothing to report

IX. Next meeting – April 5, 2022 at 6:00pm Chatham Public Library

X. Meeting Adjourned at 6:45 PM

Ball Chatham Glenwood PTO Meeting 03/01/22  
 Executive Treasurer's Report  
 For the Period 02/01/22 - 03/01/2022  
 Last Report Date: 02/01/22

Bank Account Reconciliation 02/01/22 - 03/01/22

Beginning Balance :			<u>\$ 19,443.70</u>
Book Fair		Expenses	Income
	BES	\$ (400.00)	\$ 7,690.37
	CES	\$ (400.00)	\$ 6,240.94
	GES	\$ (400.00)	\$ 6,653.23
	BES- Wheel	\$ -	\$ 161.23
	CES-Sucker	\$ -	\$ 80.18
			<u>\$ 20,825.95</u>
Directories			\$ 38.00
			<u>\$ -</u>
			<u>\$ 38.00</u>
Winter Spirit Wear			\$ 1,547.35
			<u>\$ -</u>
			<u>\$ 1,547.35</u>
Little Italys			\$ 158.94
			<u>\$ -</u>
			<u>\$ 158.94</u>
Fun Run	FastScore Timers	\$ (100.00)	\$ -
			<u>\$ -</u>
			<u>\$ -</u>
School Supplies			\$ -
			<u>\$ -</u>
			<u>\$ -</u>
<b>Total Income for Period</b>			<u>\$ 22,570.24</u>
Other Expenses		\$ -	
		\$ -	
<b>Total Expenses for Period</b>		<u>\$ (1,300.00)</u>	
<b>Balance on Hand (03/01/22):</b>			<u>\$ 40,713.94</u>

Outstanding check to IEA for 832.78 (printing from book fair, spirit wear and directories)
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21/'22 School Year Fundraising Net Income

Little Italy's		\$ 403.02
Directories		\$ 1,766.19
Spiritwear		\$ 6,732.91
Tumblers		\$ 2,019.92
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
<b>Year to Date Total Income</b>		<u>\$ 10,922.04</u>
Administrative Expenses		\$ -
<b>Year to Date Total Expenses</b>		<u>\$ -</u>
<b>Year to Date Net Income</b>		<u>\$ 10,922.04</u>