

## BCG PTO Meeting Minutes

La Fiesta, Chatham

April 4, 2023 6:00 PM



- I. Welcome & Introductions  
Chelsey Cox called the meeting to order at 6:07 PM. Introductions followed.
- II. Approval of March minutes  
Teri Kerr sent out the March meeting minutes via email to the Board, Committee Chairs, School Administration, and attending members prior to this meeting. Minutes were approved.
- III. Treasurer's Report
  - a. Scholastic checks have cleared. There is roughly 11,600 in the bank.
  - b. A motion was made to pay tonight's La Fiesta bill (drinks only) with PTO monies and approved.
- IV. Open Positions for the 2023-2024 School Year
  - a. CES Vice President
  - b. Spirit Wear Chair
  - c. Fun Fair Co-Chair (games)
  - d. Scholarship Committee Chair
- V. Committee Reports
  - a. 2024 Fun Fair  
The date for the fair will be February 24, 2024. The committee needs to be established soon. An overview of the fair was provided including vendors typically utilized, fundraising efforts required, and what preparation and planning for this event entails. Claire Griffith expressed interest.
  - b. School Tool Box  
Joe Jay is leading this fundraiser.
  - c. Spirit Wear  
Jen Hutchison provided an overview of Spirit Wear sales. The "Lucky to be a Titan" sale has concluded. Profits are yet to be determined. Chelsey is meeting with the GIS GMS PTO, BCEF, and Athletic Boosters on April 11 to discuss the "Every Titan gets a Tee" sale.
  - d. Staff Appreciation Week – May 1-5, 2024  
The Spring theme is "All Star Line Up." Sign-Up Genius links have been provided for each school that include food and gift card donation opportunities. The PTO will cover the costs of the hot dogs and cheese sauce for Wednesday, May 3.
  - e. K and 4<sup>th</sup> Graduation Photo Fundraiser – BES - May 1, CES - May 2, GES - May 4, and BES PreK - May 5  
Two of the three photographers have conflicts for the date originally planned. Amy Jo Photography will be able to cover all the schools on three different days plus an additional day for BES PreK. Vanessa has created a flier that will be printed and sent home with students. We will also ask Greg to put a link to order on the PTO website. PTO will be paid directly and then checks cut to each photographer. Proceeds will be split 50/50. Helpers already present at each school for Staff Appreciation Week will be able to get the students from their classrooms and don the cap and gown.
- VI. Other Business
  - a. Illinois State Fair Merchandise Sales  
If the PTO can coordinate 6-8 volunteers each night for nine nights of shows at the Illinois State Fair, we will earn \$4,500. One group of volunteers will work at the grandstand and the other will work at the track. Free parking. The shift is from 5:30 pm – midnight. Karrie Clark will create and email a sign-up sheet.
  - b. Meet the Teacher Popsicle Social  
An idea was presented that PTO members from each school could be present at their school playgrounds during the August meet the teacher night. This would be an opportunity for parents to learn about and become more involved with the PTO. Meet the teacher night is from 6 – 7:30, so PTO would be present from 6:30 – 8 PM. Parking, particularly at CES, would be an issue since more people would be staying on school

property longer than normal. If PTO moves forward with this idea, administration would need to be consulted. Further discussion ensued, including an idea about holding a raffle to win spirit wear, along with spirit wear sales during meet the teacher night. A cash-approved PTO member would need to be present.

- VII. Vice President's Reports
  - a. BES - none
  - b. CES - none
  - c. GES - none
- VIII. Administration Information – nothing provided
- IX. President's Report – nothing additional
- X. Next meeting – May 2, 2023 at Chatham Public Library
- XI. Adjourned at 7:32 PM